

Minutes of the Regular Meeting of the Trustees of  
Cold Spring Harbor Library  
January 6, 2025

In Attendance:

Vincent Parziale, President  
Richard Schuster, Vice President  
Dana Lynch, Treasurer  
Edward Price, Secretary  
Robert Hughes, Friends Foundation Liaison  
David Berman  
Nicole Prizzi  
Janice Rochstein  
Roger Podell, Director  
Diane Scinta, Assistant Director

Absent:

Chris Hadjandreas  
Sandra Capek-O'Grady

The meeting was called to order at 7:00.

**Meeting Minutes**

A motion to approve December 2, 2024, meeting minutes was made by Vincent Parziale, seconded by Dana Lynch, and approved unanimously.

**Financial Matters**

The Treasurer's Report dated November 30, 2024, was presented as follows:

Checking:	\$ 25,512.20
Money Market:	\$410,947.20
Everbank CD 12 months 8/25/25	\$212,772.11
FBLI CD 12 months 4/5/25	\$261,284.87
FBLI CD 12 months 10/15/25	\$267,562.37
Revenue:	\$264,970.89
Expenditure:	\$183,962.61

A motion to approve the Treasurer's Report was made by Edward Price, seconded by Vincent Parziale, and approved unanimously.

A motion to accept the Claims Auditor's report dated 1/3/25 was made by Edward Price, seconded by Janice Rochstein, and approved unanimously.

**Budget Planning**

The Board reviewed the 2025-26 draft budget.

CDs

A motion to purchase a 3-month \$200,000 CD with a rate of 4.5 % at FBLI was made by Vincent Parziale, seconded by Edward Price, and approved unanimously.

### **Library Operations**

The vote for library trustees is April 8. Vincent Parziale, Chris Hadjandreas, and Edward Price are due to run for three-year terms. Charlotte Van Cott, a resident, requested a petition for a three-year term. Petitions are due for submission by March 7. Meet the Candidates night is March 17.

A motion to go into an executive session to review personnel appointments was made by Edward Price, seconded by Vincent Parziale, and approved unanimously.

A motion to exit executive session was made by Edward Price, seconded by Robert Hughes, and approved unanimously.

A motion to appoint Rhianna Grimaldi as librarian trainee and Nancy Kelly as part-time circulation clerk was made by Vincent Parziale, seconded by Robert Hughes, and approved unanimously.

A motion to approve the Reserve Fund policy was made by David Berman, seconded by Robert Hughes, and approved unanimously.

The Board reviewed a statement regarding the use of the bond fund for inclusion in the budget brochure.

The board discussed requirements for contractors doing mold removal.

Two display cases for the semi-quincentennial were purchased. Richard Schuster will create a permanent display of the Battle of Long Island on the main level and a temporary display of the Battle of Bunker Hill on the lower level.

The Board will sponsor a staff appreciation lunch on January 21.

A motion to adjourn the meeting at 8:06 was made by Vincent Parziale, seconded by Richard Schuster, and approved unanimously.