

Minutes of the Regular Meeting of the Board of Trustees of the
Cold Spring Harbor Library
October 6, 2025

In Attendance:

David Berman, President
Richard Schuster, Vice President
Dana Lynch, Treasurer
Edward Price, Secretary
Nicole Prizzi
Janice Rochstein
Roger Podell, Director
Diane Scinta, Assistant Director

Absent:

Robert Hughes, Friends
Foundation Liaison
Chris Hadjandreas
Sandra Capek-O'Grady

The meeting was called to order at 7:00pm.

Meeting Minutes

A motion to approve the September 8, 2025, regular meeting minutes, was made by Janice Rochstein, seconded by Dana Lynch, and approved unanimously.

Financial Matters

The Treasurer's Report dated August 31, 2025, was presented as follows:

Checking:	\$ 61,013.76
Money Market:	\$460,933.18
Everbank CD 12 mo 8/25/26	\$222,656.20
ConnectOneCD 6 mo 10/5/25	\$273,052.92
ConnectOne CD 12 mo 10/18/25	\$267,562.37
ConnectOne CD 12 mo 5/15/26	\$201,994.52
Revenue:	\$288,063.57
Expenditure:	\$189,408.76

A motion to approve the Treasurer's Reports was made by Edward Price, seconded by Janice Rochstein, and approved unanimously.

A motion to accept the Claims Auditor's report dated 10/3/25 was made by Edward Price, seconded by Dana Lynch, and approved unanimously.

Audit Report

Al Coster of Baldessari and Coster presented the audit report for fiscal year 2024-25. All library accounts comply with generally accepted accounting requirements. There are no recommendations.

CDs

A motion to purchase 11month CDs at ConnectOne Bank was made by Dana Lynch, seconded by Edward Price, and approved unanimously.

Collateralization

Dr. Podell reported that M&T Bank indicated that there is no limit on collateralization for municipal deposits.

Planning Budget

The board recommended that the 2026-2027 draft budget should be created with a 2% tax levy increase.

Library Operations

Trustee Annual Training

Trustees must complete the NYS mandated two-hour training prior to December 31, 2025. Training will be provided at the Half Hollow Hills Library on October 28 at 6 PM. Training is also available online.

Personnel

Pat Botter, part-time clerk, resigned. Her hours are covered by Valerie Donovan who was hired in September.

Corey Jamison, newly hired part-time custodian resigned. His hours are being covered temporarily by existing staff.

Trustee Vacancy

The Board agreed to invite Gina Berland to the November meeting to consider appointment to the vacant Board position. Other interested citizens will be invited to assist with the 20th Anniversary Celebration.

Fundraising

The Board agreed to send an email to the community regarding interest in serving on the 20th anniversary celebration committee and a survey regarding programs of interest.

By-laws and Charter revision

The policy committee reviewed the by-laws, 1975 charter and 1996 amendment and made no recommendations for revision.

Parking lot repair

The drain will be repaired on October 6 and the lot will be sealed on October 7 requiring library closure.

Adjournment

The meeting was adjourned at 8:32 pm.